

**Chief Elected Officials
And The
Boone and Winnebago Counties Workforce Investment Board, Inc.
MINUTES OF June 3, 2008**

Site: The Workforce Connection, 3134 11th Street, Rockford, IL 61109

- I. **WIB Call to Order.** WIB Chairman Dick Mowris called the Boone and Winnebago Counties Workforce Investment Board meeting to order at 7:30 a.m.

CEO Call to Order: Cathy Ward called the CEO meeting to order at 7:31 a.m.

WIB Present (20): Steve Anderson, Allan Barsema, Jon Bates, Dr. Jack Becherer, Karen Brown, Shirley Burks, Paul Callighan, Janet Ellis, Dr. Richard Fairgrievies, James Fehlhaber, Harvey Lightbody, Richard Mowris, John Phelps, Mark Podemski, Maureen Rosenberg, Mary Beth Scholten, Mark Stefanic, Nord Swanstrom, Elton Turner, Shirley Walker **Absent (18):** Michele Caldwell, Linda Campos, Angela Hite-Carter, Kevin Dulian, Pedro Enriquez, Steve Gibson, Lynn Godina, Luanna Grimes, Todd Kindred, Stephanie Lueder, Larry McKay, Dave Morgan, Dan Parod, Dr. Owen Phelps, Jim Pirages, Jim Ryan, Gus Saros, C. Mark Williams

CEOs Present (3): Julia Valdez (Designee for Mayor Lawrence Morrissey), Chairman Catherine Ward, Sue Mroz (Designee for Chairman Scott Christiansen)

WIB Staff Present: Darcy Bucholz, Pamela Fettes, John Strandin, Robert Jones, Trudy Wellman

Partner Staff Present: Dan White – Rock River Training Corporation; Mike Williams – Rock River Training Corporation; Gary Lawson – Rock Valley College Dislocated Worker Program; Ted Duckett – IDES; Sue Molyneaux – Rock River Training Corporation; Amy Massoth – Rock Valley College Refugee and Immigrant Services; Diana Barthelman – Rock Valley College Adult Education; Linda Sullivan - disabilityworks

Guests Present: Steve Simmons – Chicago Jobs Council; Ruben DeLeon – AFL-CIO, Mike Cermak – District 205, Ginny Sjostrom – District 205; Norma Taylor – District 205

- II. **WIB Minutes of May 6, 2008:** Nord Swanstrom made a motion to approve the minutes of May 6, 2008. Dr. Richard Fairgrievies provided the second to the motion. The minutes were approved.

CEO Minutes of December 4, 2007: Catherine Ward made a motion to approve the March 4, 2008 CEO meeting minutes. Sue Mroz provided the second to the motion. The minutes were approved.

- III. **Consent Agenda:** Dr. Jack Becherer requested that item 1 be removed from the consent agenda for discussion and separate vote. Chairman Mowris grant that request and removed item #1 from the consent agenda.

Darcy Bucholz gave a brief overview of the remaining three items. Item 2 is the youth funding award contracts approved by the Youth Council. Item 3 is approval of contract with Rock Valley College and LaVoz Latina to provide GED preparation; and Item #4 is approval of the PY2008 contract with Rock Valley College Refugee and Immigrant Services for Special Services for Targeted Adults. Items 3 and 4 were approved by the Program Oversight Committee.

Jon Bates provided a motion to approve the Items 2, 3, and 4 of the Consent Agenda. Paul Callighan provided a second to the motion. Chairman Mowris called for a roll call vote.

A roll call vote was taken. Anderson – yes; Barsema – yes; Bates – yes; Becherer – abstain; Brown – yes; Burks – yes; Callighan – yes; Ellis – yes; Fairgrievies – abstain; Fehlhaber – yes; Lightbody – yes; Mowris –

abstain; Phelps – yes; Podemski – yes; Rosenberg – yes; Scholten – yes; Stefanic – yes; Swanstrom – yes; Turner – yes; Walker – yes. The motion passed for the WIB.

Cathy Ward made a motion to remove Item 1 from the Consent Agenda and approve the remainder of the Consent Agenda. Sue Mroz provided a second to the motion. The motion carried.

- IV. **Preliminary PY 2008 Budget:** Darcy Bucholz spoke of the significant reductions to the preliminary budget. All three funding streams were addressed (Youth, Adult, and Dislocated Worker Program). A grant request for \$1,000,000 in 1S funding has been forward to DCEO to provide additional funds for individuals impacted by the elimination of the 3rd shift at Chrysler, as well as displaced workers from Hamilton Sundstrand, Greenlee Textron, and suppliers of Chrysler. Gary Lawson indicated that the laid off Chrysler workers and suppliers to Chrysler are now starting to come in and apply for training. They are receiving approximately 120 workers per month.

Darcy Bucholz spoke about the \$21,000 shortfall in the youth budget, but feels confident it will be made up in carry over dollars. If the money is not carried over, youth contracts will be adjusted accordingly.

Cathy Ward asked what type of pay raises staff for Rock River Training, Dislocated Workers, and the WIB staff are expected to receive this coming year. Rock River Training and WIB staff will not receive a pay increase this year. The Dislocated Worker Program staff will follow Rock Valley College guidelines and receive at least a 2-1/2 percent increase and a merit increase if their review warrants such.

Paul Callighan made a motion to approve the PY 2008 Preliminary Budget as presented. Nord Swanstrom provided a second to the motion.

A roll call vote was taken. Anderson – yes; Barsema – yes; Bates – yes; Becherer – abstain; Brown – yes; Burks – yes; Callighan – yes; Ellis – yes; Fairgrievies - abstain; Fehlhaber – yes; Lightbody – yes; Mowris – yes; Phelps – yes; Podemski – yes; Rosenberg – yes; Scholten – yes; Stefanic – yes; Swanstrom – yes; Turner – yes; Walker – Yes. The motion was approved.

Catherine Ward made a motion to approve the PY 2008 Preliminary Budget as presented. Sue Mroz provided a second to the motion. The motion passed.

- V. **ACE High School Presentation/Discussion – Michael Cermak:** Mike Cermak, Director of Career Education, District 205, Rockford, Illinois spoke about the new ACE High School. Mike will be the principal of the school effective July, 2008.

ACE High School will be a high school for grades 10-12 that will focus on careers. The school will start with 60 sophomore students the first year. As each class advances to the next grade level, a new class of 60 sophomores will be brought in. There will be admission criteria that includes making an application, interview, passing Algebra, signed letter of commitment, and better than 90% attendance.

The student schedule will be going to school for 4 days out of the week and receiving their core subjects and the 5th day in their sophomore year will be P.E., Health, and career seminars at Rock Valley College. In the junior and senior years the students can work on the 5th day in job shadowing experiences. Mike asked the board members to open their doors to students for the job shadowing experience.

- VI. **Executive Director Report:** Darcy Bucholz noted that the next meeting will be in August at the new location of 303. N. Main Street. The move of the Workforce Connection will be taking place the last week of June.

- VII. Illinois workNet will have their launch event on June 25, 2008 at the Belvidere Union Hall. Invitations will be going out via e-mail within the next week or so.

- VIII. **Ad-Hoc Officer Nominating Committee:** Chairman Mowris requested Dr. Becherer's serve as Chair of the Ad-Hoc Officer Nominating Committee. Dr. Becherer agreed. Volunteers to serve on the Committee are

asked to contact Dr. Becherer or Darcy. The Committee will present a Slate of Nominees at the August meeting with elections to take place in September.

IX. **Other/New Business Report:** Paul Callighan announced that the Communications Committee meeting scheduled for June 5, 2008 has been cancelled.

X. **Public Comment:** None

XI. **WIB Adjournment:** The WIB meeting adjourned at 8:42 a.m.

XII. **CEO Adjournment:** The CEO meeting adjourned at 8:43 a.m.

Items included with the WIB and CEO meeting packets:

- 1) 06/03/08 WIB/CEO Agenda
- 2) WIB Minutes of May 6, 2008
- 3) CEO Minutes of March 4, 2008
- 4) Consent Agenda
- 5) Committee Reports

Trudy Wellman
Boone and Winnebago Counties Workforce Investment Board

Date

(Signature affixed upon WIB approval)

(Date affixed upon WIB approval)