

**Chief Elected Officials  
And the  
The Boone and Winnebago Counties  
Workforce Investment Board, Inc.  
Annual Meeting  
MINUTES OF September 14, 2011**

Site: Clock Tower Resort, 7801 E. State Street, Rockford, IL 61108

**I. WIB Call to Order:** WIB Chairman Paul Callighan called the meeting to order at 7:40 a.m.

**CEO Call to Order:** Bob Walberg called the CEO meeting to order at 7:41 a.m.

**WIB Present (23):** Jon Bates, Dr. Jack Becherer, Karen Brown, Shirley Burks, Paul Callighan, Rena Cotsones, John Cressman, Pedro Enriquez, Steve Gibson, Jerry Guinane, Brian Halsted, Greg Harle, Andrea Johnson, Dave Morgan, Grant Nyhammer, Amy Ott, John Phelps, Mark Podemski, Mary Beth Scholten, Mark Stefanic, Cindy Waddick, Shirley Walker, Mike Williams **Absent (14):** Allan Barsema, Michele Caldwell, Linda Campos, Lynn Godina, Todd Kindred, Jeff Koepke, Richard Mowris, Dan Parod, Jim Pirages, Jim Ryan, Jesue Saez Gimeno, Somchan Thatasanphon, Elton Turner, C. Mark Williams

A quorum of the WIB was present.

**CEO's Present (3):** Boone County ó Bob Walberg, City of Rockford ó Todd Cagnoni, Winnebago County ó Dave Peterson

**WIB Staff Present:** Darcy Bucholz, Pamela Fettes, Trudy Jackson, Robert Jones, Jr., John Strandin, Sue Molyneaux

**Partner Staff Present:** Willie Ashford ó Rock Valley College, Jeff Hefty Rock Valley College, Tom Austin ó IDES, Ted Duckett - IDES

**Guests Present:** Sean Driscoll ó Rockford Register Star

Paul Callighan welcomed and introduced the new board members ó Greg Harle; Andrea Johnson, and Somchan Thatasanphon. Chairman Callighan asked Dr. Becherer to introduced Jeff Hefty , newly appointed director of the Employment and Training Grants for RVC (Dislocated Worker, Trade, and Refugee and Immigrant programs).

**II. Consent Agenda A:** A motion was made to approve all items on the Consent Agenda.

<b>Motion: Podemski</b>	<b>Second: Bates</b>	<b>Approved</b>
<b>Motion: City of Rockford</b>	<b>Second: Winnebago County</b>	<b>Approved</b>

**III. Education / Youth Council Report:**

The Education / Youth Council is recommending the award of a contract for the provision of WIA In-School Youth Services to Rock Valley College - Educational Opportunities Division to serve 28 youth at a cost of \$64,366 for the period 9/15/11-6/30/12.

*Note: Dr. Jack Becherer and Grant Nyhammer excused themselves from discussion on the proposal due to a conflict of interest.*

In June 2011 the WIB approved a contract award with the Belvidere School District; however the District declined a contract award. In order to insure service to Boone County youth, the WIB issued an additional Request for Proposals specifically requesting services for Boone County youth. The contract term for the program will initially run nine and one-half months, September 15, 2010-June 30, 2012.

Three proposals for Boone County programming were received in response to the RFP. The proposals were reviewed and evaluated by an Education/Youth Council proposal review team; the team's funding recommendation was presented to the Education/Youth Council on August 17. The Education/Youth Council is recommending that Rock Valley College Educational Opportunities Division's proposed *STEMulations* program for in-school youth be awarded a contract to provide services to Boone County youth.

Will Ashford, the director of the Educational Opportunities Division, gave a brief overview of the program. The intention of the program is to connect Boone County youth with guidance in a STEM (Science, Technology, Engineering, and Math).

**Motion: Costones                      Second: Brown                      Approved**  
**Bates – Yes; Becherer – Abstain; Brown – Yes; Burks – Yes; Callighan – Yes; Costones – Yes; Cressman – Yes; Enriquez – Yes; Gibson – Yes; Guinane – Yes; Halsted – Yes; Harle – Yes; Johnson – Yes; Morgan – Yes; Nyhammer – Abstain; Ott – Yes; Phelps – Yes; Podemski – Yes; Scholten – Yes; Stefanic – Yes; Waddick – Yes; Williams, Mike – Yes**

**Motion: Winnebago County    Second: City of Rockford    Approved**  
**Boone County – Yes; City of Rockford – Yes; Winnebago County - Yes**

*Note: Dr. Jack Becherer and Grant Nyhammer reentered the room after the vote.*

- IV. **Workforce / Education/ Business Roundtable Update:** Paul updated the WIB on the roundtable that took place on July 26, 2011. Over 60 community leaders attended the roundtable, which was facilitated by Janyce Fadden of RAEDC. Four committees were formed out of the roundtable.
- V. **Finance/Planning Committee Report:** Jon Bates gave an update on the Financial Statement as of June 30, 2011.
- VI. **Other/New Business:** Paul Callighan noted that Shirley Walker of BonTon wished to thank The Workforce Connection staff who helped in the job fair held at 303 N. Main Street.
- VII. **WIB/CEO Adjournment:** The WIB and CEO meeting adjourned at 9:00 a.m.

**Items included with the WIB and CEO meeting packets:**

- 1) WIB/CEO Agenda 6/7/11
- 2) Attachment A
- 3) Attachment B
- 4) Attachment C

Trudy Jackson  
 Boone and Winnebago Counties Workforce Investment Board

Date

\_\_\_\_\_  
 (Signature affixed upon WIB approval)

\_\_\_\_\_  
 (Date affixed upon WIB approval)