

report and in the 3rd quarter we will have formal monitoring that's required by the Illinois Department of Commerce and Economic Opportunity.

Chris Connors, Mike Johnson, and Dan White presented the report. Chris stated that each subaward had a quarterly conversation meeting and discussion centered on enrollments, challenges they may be having with enrollments, enrollment improvement strategy, if needed, and the opportunity to share success with program innovations or strategies. Reasonable Enrollment and Reasonable Spending is defined at 90% of the sub awards goal. Spending requirements and subaward budget modifications were also reviewed. Budget modifications are due Friday, February 8, 2019. All of this is to ensure that all requirements are met by the end of the program year, June 30, 2019. The committee reviewed the report and asked clarifying questions. The staff addressed these questions. State Performance Measures will be added for next report at the next TWC Board and CEO meeting for everything except measurable skills gains. Frank Rotello added that the key to this is communication as a team to be able to identify issues early so we can course correct prior to the 4th quarter.

6. **WIOA Youth Programming:** Dr. Bly informed the committee that an RFP for Youth Services is being released on February 8, 2019. The new RFP will widen the scope from GED focused to address multiple barriers. Dr. Lori Fanello, Chair of the Youth Council gave background to the committee of why this program became GED/HSE focused and how changes to the State requirements will help with the GED initiative. The new focus is to prepare for the workforce through internships, work experience, soft skills, and transportation. Dr. Lisa Bly clarified that the age range for Youth services is 16-24 years old which are not only youth as we think of it but young adults. The funds are designed to address barriers to post-secondary education and job-readiness. There are a myriad of barriers. There is an opportunity to go after a larger population of youth. There is a significant emphasis on work-based learning. It is also an opportunity to respond to employer needs. 20% of funds are designated for Work-based learning which includes work experience, on-the-job-training and staff costs for developing those opportunities. Chris Connors gave a brief overview of the timeline for the RFP. Dr. Bly added that this RFP model is different than in the past as it is looking for innovation and not prescriptive.
7. **Area Planning Council – Coordinating Basic Educational Services:**
Amanda Smith gave a report on the yearly planning process with Adult Education funded providers, Rock Valley College Adult Ed., The Literacy Council and Rockford Public Schools-Roosevelt that address the needs of our area. 11% of the total populations is in need of a high school diploma/GED or English language learning. Keeping in mind that this does include those who have aged out of the workforce or just who will never get their GED. Adult Education providers are currently serving 10% of this population but only 2% of those in need of English language learning. Some of this is due to funding cuts in Refugee programs. Adult Basic Education classes are available at 31 locations throughout Boone & Winnebago counties. Dr. Bly added that this work is in the spirit of WIOA for collaboration and avoidance of duplication. The adult education programs are focused on GED and ELL attainment so workforce programs can focus on workforce initiatives.
8. **Board Chair Report (Raising the Gaze):**
Frank Rotello shared an article with the committee and CEOs that reinforces much of what we've been discussing lately as it relates to workforce. It speaks to the collaboration of education and business. Need to have more manufacturing representation on the board and Kraig Reichwald with Custom Metal Products has been added as a new member. His vision of utilizing the programs and training employees, not just for the benefit of his company but for the benefit of the community is what we are working toward. If workforce is strong we will attract and retain businesses in our region. The idea of "Raising the Gaze" for the board is to focus on being more strategic and looking out ahead because things change rapidly. There are things we need to be doing well like continuing to get input from the business on how well we're doing and how we continue to address their needs. The board needs to be the source of data on workforce for the region so we can work together with other stakeholders to work toward a common goal and vision. We are working with the committees of the board to get them focused on top objectives and get board members

involved in committee work. Frank also reported that he and Karen Brown completed Dr. Bly’s review and she is doing a great job. Priorities were set from the review and those priorities were shared with the committee and CEOs in a handout.

9. Executive Director Report (Raising the Gaze):

Dr. Lisa Bly shared a written report with the group for the sake of time. She highlighted that single page reports have been developed by the staff to efficiently share data with the Board. She also commented on the DCEO monitoring process that recently took place and noted two factors that may have contributed to the findings we received. These were a new monitor and DOL monitoring of the state. We responded to the findings in January 2019 and provided corrective actions implemented and they were found acceptable. We do not have any outstanding issues to resolve for fiscal or programmatic monitoring. Dr. Bly highlighted some of the accomplishments of 2018 as it relates to external engagement, board management and organizational development. She stressed that it is very important that Board members engage in committee work.

She gave an update on the LWIA Realignment stating that the waiver requested by the state was approved through June 30, 2020. Ogle County will not be realigned with LWIA 3 at this time.

Dr. Bly stressed that we only have WIOA funding and this limits our ability to do innovative workforce projects. We will continue to pursue funding opportunities that are reasonable for us to manage.

Dr. Bly reported on her attendance at the U.S. Conference of Mayors Workforce Development Council conference. She highlighted some of the discussions at the conference. Two big take-aways from the conference were Americas Lodging Industry’s presentation on branding your city as a welcoming city. This fits in with what the City of Rockford is doing with development of a large hotel and conference center. The other take-away was an initiative by the City of Los Angeles to create a pipeline to city jobs for the vulnerable populations to include job readiness training. The goal was to recruit individuals from high poverty zip codes that didn’t think they ever stood a chance of getting employed by the city. The city worked with the Workforce Board and the union. Whenever we look at best practice models, it’s always about collaboration and leveraging the strengths of each organization.

10. Announcements: Frank Rotello announced that Dr. Lisa Bly has been nominated for the YWCA Woman of Achievement Award coming up later this month.

11. Public Comment: None

12. Adjournment: A motion to adjourn was made at 9:05 am.

Executive Committee Motion: Ott	Second: Steege	Approved
CEO Motion: Boone	Second: Stephenson	Approved

Respectfully submitted,
Cathy Cornelius

Date: February 8, 2019

ITEMS INCLUDED IN THE MEETING PACKET

Agenda 02/05/19

Executive Committee / CEO Meeting Minutes 10/02/18

New Committee - Pathways to Careers Action Form

Mid-Year Conversations Report

Manufacturing in Motion: Transforming For A New Industrial Area Report (Board Chair Report)
