



**The Workforce Connection Board and Chief Elected Officials
Meeting Minutes**
**The Workforce Connection Board,
Workforce Board for Boone, Winnebago, and Stephenson Counties**

Meeting: September 10, 2019

Time: 8:00 am

Location: Regional Design Center, 315 N. Main St., Rockford, IL,

Board Members Present: Ben Bernsten; Eric Black; Scott Bloomquist; Karen Brown; Nathan Bryant; Michelle Cassaro; Tess Dahm; Gary Evans; Pamela Fettes; Einar Forsman; Dr. Daniel Grohens; Jerry Guinane; Bob Guirl; Greg Harle; Tim Hood; Vanessa Hughes; Paul Logli; Jim Pirages; Jordan Priest; Kraig Reichwald; Frank Rotello; Dr. Amanda Smith; Craig Steege; Mark Stefanic; Jeff Zeal

Board Members Absent: Todd Cagnoni; Linda Campos; Len Carter; Al Golden; Dr. Doug Jensen; Amy Ott; Troy Primus; Crystal Soltow; Dr. Rudy Valdez

Upcoming Board Members: Mark Adams; Fred Delarosa; Sue Fischer; Ed Wood

CEO Members Present: William Hadley; Frank Haney; Karl Johnson; Thomas McNamara;

CEO Members Absent: None

Board Staff Present: Dr. Lisa Bly; Chris Connors; Cathy Cornelius; Mike Johnson; Robert Jones; Dan White;

Partner Staff Present: Tom Austin; Tiana Cook; Jessica Gonzales; Kim Haley; Megan Jones; Sheryl Thogerson

Special Guests: Kathy Crandall; Mike Delany; Jay Fisher; Jessica Hayes; Corey Hughes; Amanda Maestas

1. **TWC Board Call to Order:** Board Chair Frank Rotello presided and called the TWC Board to order at 8:06 am.

CEO Call to Order: Mayor McNamara called the CEO meeting to order at 8:29 am.

2. **TWC Board Roll Call:** A roll call was taken and a quorum was present.

CEO Roll Call: A roll call was taken and a quorum was present.

3. **Approval of Consent Agenda – Action Item:**

- a) TWC Board Meeting Minutes – 06/04/2019
- b) CEO Meeting Minutes – 06/04/2019
- c) Communications Policy Revision
- d) Work Based Training Policy Revision
- e) July 2019 Financial Report

- **TWC Board**
Motion: Cassaro **Second:** Hood **Approved**
- **CEO**
Motion: Winnebago (Haney) **Second:** Stephenson (Hadley) **Approved**

4. **Pathways to Career Committee**

ITA Program Approval **TWC Board Action Item**

The Pathways to Careers Committee approved the requests by current Eligible Training Providers for training programs to be available to further the skill development and education/training of Workforce Innovation and Opportunity Act participants. Board staff reviewed labor market information and outcome data to garner information on the effectiveness of programs as well as available industry recognized credentials. All the programs listed meet the individual Training Account (ITA) federal and state guidelines, Local Workforce board policies and are on the approved training provider list for the State of Illinois:

Rock Valley College: Aerial Operator Training-Scissor/Boom lift; Food Handler Certification; Serve Safe Food Service Manager; Fundamentals of Mechatronics

Rasmussen College: Health Science-Associate Degree

Highland Community College: Hospitality Management (AAS); Hospitality Start-up; Hotel Management; Restaurant Management

Medcerts: Medical Assistant

Abstentions: *Dr. Amanda Smith (employed by Rock Valley College), Craig Steege (employed by Rasmussen College), Karen Brown (employed by Highland Community College), Tim Hood (employed by Highland Community College)*

- **TWC Board**
Motion: Harle **Second:** Forsman **Approved**
- **CEO**
Motion: Winnebago (Haney) **Second:** Stephenson (Hadley) **Approved**

5. **Public Comment:** None

6. **Adjournment:** A motion to adjourn to TWC Annual Meeting was made at 8:12

- Motion:** Forsman **Second:** Fettes **Approved**

Respectfully submitted,
Cathy Cornelius

Date: October 25, 2019

ITEMS INCLUDED IN THE MEETING PACKET

TWC Board Meeting Minutes June 4, 2019

CEO Meeting Minutes June 4, 2019

Communications Policy Revision

*Work Based Training Policy Revision
Finance Report Summary June 2019
Financial Report June 2019
ITA Program Approval Action Item Form*
