



Request for Proposals--issued February 4, 2022
Intent to Apply Notices-- due by 5:00 p.m., March 4th, 2022
Proposals--due by noon April 14th, 2022

FAQ's
REQUEST FOR PROPOSALS
FOR
WIOA YOUTH SERVICES IN BOONE AND
WINNEBAGO COUNTIES
(Elevate Program)

Program Year 2022 (7/1/22-6/30/23)

Funding for the Youth Services in Boone and Winnebago Counties will be provided under Title I-B of the Workforce Innovation and Opportunity Act (WIOA).

The Workforce Connection

The Workforce Connection
303 North Main Street
Rockford, Illinois 61101

The Workforce Connection
600 S. State Street
Belvidere, Illinois 61008

The Workforce Connection
307 W. Main Street
Freeport, IL 61032

The entire RFP is located on The Workforce Connection website, www.theworkforceconnection.org
Click on The Workforce Connection Board, then click on Procurement.

Bidders' Meeting

Date: February 16th, 2022
3:00 p.m. – via zo

Opening of Proposal Packages

Date: Tuesday, April 14th, 2022



**PROPOSAL FOR WIOA YOUTH SERVICES IN BOONE AND WINNEBAGO COUNTIES
(Elevate- Program) Program Year 2022 (7/1/22-6/30/23)
(Title I-B of the Workforce Innovation and Opportunity Act)**

- 1. Does the program need to be run out of the One-Stop Operator location in Rockford, IL?**
Yes, the program does need to be run out of our main site at 303 N Main Street, Rockford, IL, however, there can be other locations in the community.
- 2. Page 4, Section 4 H. notes that profit be negotiated separately from the price. Should proposers include profit in their budget, or is this a separate process?**
Yes, the profit should be included in the budget.
- 3. Since funding is estimated to total \$920,000, should the total budget be less than \$920,000 if a proposer wishes to request profit?**
The total including profit should be \$920,000.
- 4. Does the proposer need to budget for any facilities costs at the existing three (3) locations in Rockford, Belvidere or Freeport listed on the cover page of the RFP?**
Yes. Based on current staffing levels, that amount is \$60,000.
- 5. Is there a minimum amount that must be budgeted for work experience?**
Yes, currently that amount is \$209,000 of the \$920,000, however there is some flexibility depending on the amount of money spent on OJTs.
- 6. Is the incumbent the employer of record, or are the direct employers that clients work at the employer of record?**
The incumbent (subrecipient) is the employer of record for work experiences.
- 7. Do you have the funding allocation % between ISY and OSY for PY 2022?**
Although the State of Illinois currently has a waiver which allows us to spend up to 50% of our funds on In-School Youth, our current split is 15%/85%. Since this waiver could end, we suggest planning for at least a 20/80 split unless there is a strong argument to do otherwise.
- 8. If you do not have the funding allocation between ISY and OSY for PY 2022, historically what have been the funding allocation % between ISY and OSY?**
See above.
- 9. Page 17 4. Quarterly Budget Expenditure Plan shows that proposers need to submit for "fiscal year July 1, 2022-June 30, 2020." Please confirm the period of the expenditure plan to be submitted.**
Correction: July 1, 2022 – June 30, 2023.

10. Can you clarify if the funding amount of \$920,000 includes lines of credit for ITA and OJT, or if the \$920,000 is for staff wages, fringe, supplies, other costs and work experiences and the lines of credit for OJT and ITA are separate in addition to the \$920,000?

The \$920,000 funding amount is for staff wages, fringe, supplies, other costs, and work experiences. The lines of credit for OJT and ITA are separate and in addition to the \$920,000. We apologize for any inconsistency in the RFP.