



**The Workforce Connection Board and Chief Elected Officials
Serving Boone, Winnebago, and Stephenson Counties**

Meeting Date: June 6, 2023
Time: 8:00 am to 9:00 am
Location: ComEd Training Center, 403 Energy Avenue, Rockford IL 61109
RSVP to: ccornelius@theworkforceconnection.org or 815-395-6638

Mission Statement: To create a competitive, skilled, and educated workforce by providing a system for individuals to gain meaningful employment in response to the needs of business.

AGENDA

1. TWC Board Call to Order
CEO Call to Order
Michelle Cassaro, TWC Board Chair
Mayor Thomas McNamara, CEO Chair
2. TWC Board Roll Call
Chief Elected Officials Roll Call
3. Approval of Meeting Minutes – TWC Board & CEO Action Item (Voice Vote)
 - TWC Board Meeting Minutes – 03/07/2023
 - CEO Meeting Minutes – 03/07/2023Michelle Cassaro, TWC Board Chair
Mayor Thomas McNamara, CEO Chair
4. PY 2023 MOU Approval – TWC Board & CEO Action Item (Voice Vote)
Ben Bernsten, Chair
Operations Management Council
5. Stephenson County Youth Services Contract Award Approval – TWC Board & CEO Action Item (Roll Call Vote)
Scott Bloomquist, Chair, Youth Council
6. Finance Committee Update
Karen Brown, Chair, Finance Committee
 - April 2023 Finance Report
 - Program Year 2023 Preliminary Budget – TWC Board & CEO Action Item (Roll Call Vote)
7. Human Resources Committee Update
Karen Brown, Chair, Human Resources Committee
 - Diversity, Equity, Inclusion and Belonging (DEIB) Webpage Presentation
Chris Oysti,
Communications Manager
 - Diversity, Equity, Inclusion and Belonging (DEIB) Statement - TWC Board & CEO Action Item (Voice Vote)
8. Spotlight Presentation – Summit Academy
Nicole Corbett, Executive Director
Summit Academy, ROE4
9. Board Chair’s Remarks
Michelle Cassaro
10. Executive Director’s Remarks
Dr. Gina Caronna, Executive Director

**The Workforce Connection Board and Chief Elected Officials
Serving Boone, Winnebago, and Stephenson Counties**

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11. Member Comments

12. Public Comment

13. Adjournment

Please stay if you are able for a tour of the ComEd Training Center by Scott Abbott of ComEd.

The Workforce Connection Board is an Equal Opportunity Employer/Program. A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available with 72-hour notice. Additional reasonable accommodations will be made available upon request.

In accordance with the Illinois Open Meeting Act, The Workforce Connection Board may enter into a meeting session closed to the public to discuss issues identified as appropriate for a closed session.



**The Workforce Connection Board and Chief Elected Officials
Meeting Minutes**
**The Workforce Connection Board,
Workforce Board for Boone, Winnebago, and Stephenson Counties**

Meeting: March 7, 2023
Time: 8:00 am
Location: Zoom Virtual Meeting

Board Members Present: Karen Brown; Michelle Cassaro; Kathy Crandall; Michael Dunn; Jeff Fahrenwald; Pamela Fettes; George Gaulrapp; Jeremy Grayewski; Bob Guirl; Dr. Sheila Hill; Vanessa Hughes; Dr. Brant Hulsebus; Jaime Jaquez; Eva Kretschmar; Kris Machajewski; Matt Montalbano; Amy Nord; Amy Ott; Dan Ross; Frank Rotello; Dr. Amanda Smith for Dr. Howard Spearman; Therese Thill; Todd Wells; Mark Williams; Jeff Zeal

Board Members Absent: Ben Bernsten; Scott Bloomquist; Todd Cagnoni; Len Carter; Sue Fischer; Al Golden; Jessica Greenberg; Dr. Daniel Grohens; Greg Harle; James Pirages; Troy Primus; Jamie Proctor; Casey Schwebke;

CEO Members Present: Scott Helms; Thomas McNamara; Rodney Riley

CEO Members Absent: Joseph Chiarelli;

Board Staff Present: Gina Caronna; Cathy Cornelius; Chris Oysti; Joan Rabe;

Partner Staff Present: Tom Austin; Joseph Agbeko; Courtney Geiger; Tabitha Sims; Mark Spain;

Guests Present: DJ Nosbisch, YWCA; Luz Ramirez, YWCA

1. **TWC Board Call to Order:** Board Chair Michelle Cassaro called the TWC Board to order at 8:06 am.

CEO Call to Order: Mayor McNamara called the CEO meeting to order at 8:06 am.

2. **TWC Board Roll Call:** A roll call was taken and a quorum was present.

CEO Roll Call: A roll call was taken and a quorum present.

3. **Approval of Meeting Minutes – Action Item:**
 TWC Board Meeting Minutes – 12/06/2022

TWC Board Motion: Ott Second: Ross Approved

CEO Meeting Minutes – 12/06/2022

CEO Board Motion: Stephenson Second: Boone Approved

4. **Requests for Proposals for WIOA Youth Services in Stephenson County Release: (Action Item)**

Every three years, a Request for Proposal (RFP) is released by the board asking for proposals to provide youth services under the Workforce Investment and Opportunity Act (WIOA) to Stephenson County. The Youth RFP for Stephenson County is scheduled for release on March 9, 2023. The RFP is reviewed by the Youth Council to ensure the request is a reflection of the services the council would like to see provided in Stephenson County. The details may be found in the attached Action Form.

TWC Board Motion: Ross Second: Fettes Approved by Roll Call Vote

Abstentions: Dr. Amanda Smith for Dr. Howard Spearman; she works for a WIOA Partner Organization and Todd Wells, Bourn & Koch, recipient of Work-based learning funds from TWC.

CEO Motion: Stephenson Second: Boone Approved by Roll Call Vote

5. **Finance**

- **Mid-Year Budget Modification (Action Item)**
The preliminary budget for Program Year 2022 (July 1, 2022- June 30, 2023) was developed and approved by the Board and CEOs in June 2022. Each year a budget modification is completed mid-year to account for actual year-to-date activity and redistribute unused dollars to best utilize the resources. Karen Brown, Finance Committee Chair reviewed the budget modification line items with the Board. The details of the modification may be found on the attached Action Form.

TWC Board Motion: Ross Second: Fettes Approved by Roll Call Vote

Abstentions: Dr. Amanda Smith for Dr. Howard Spearman; she works for a WIOA Partner Organization and Todd Wells, Bourn & Koch, recipient of Work-based learning funds from TWC.

CEO Motion: Stephenson Second: Boone Approved by Roll Call Vote

- **Program Year 2021 AUP Report**
The report of the Applying Agreed-Upon Procedures (AUP) was included in the Agenda Packet and is available upon request. Karen Brown reported that there were no Findings in the report.
- **Program Year 2021 Audit Report**
The report of Financial Statements and Independent Auditor's Reports was included in the Agenda Packet and is available upon request. Karen Brown reported that there were no areas of concern. She thanks Dan White and the team for their good work.
- **January 2023 Finance Report**
Karen Brown reviewed the January 2023 Finance Report Summary noting that spending for all the grants is good. See the Finance Summary Report attached for details.

6. **Spotlight Presentations**

- YWCA Northwestern – DJ Nosbisch presented the YWCA's YW Tech Lab to the Board and meeting attendees. A copy of the presentation is attached to these minutes.
- State of the Workforce – Tom Austin, IDES, presented Labor Market Information through December 2022. This report is available upon request.

7. **Board Chair Remarks**

Michelle Cassaro, Board Chair shared information about 3 new Board members. Those new Board members are Jaime Jacquez with Collins Aerospace; Therese Thill, Executive Director for the Rockford

Area Economic Development Council (RAEDC); and Troy Primus, Vice President of Operations for AAR Corp.

She also recognized Courtney Geiger, Director of Mission Services for Goodwill of Northern Illinois and Director of Workforce as the One-Stop Operator for The Workforce Connection for the Women of Achievement awards she received from The YWCA Northwestern Illinois for outstanding leadership and work to exemplify the nonprofit's mission of eliminating racism and empowering women.

8. **Executive Director's Remarks**

Gina Caronna gave an update on the Rapid Response Event held for Stellantis and the affected suppliers. She also informed the Board that she, Michelle Cassaro, and Todd Wells will be attending the National Association of Workforce Boards Forum 2022 later this month. Gina thanked George Gaulrapp for arranging for the use of the ComEd Rockford Training Center for the TWC Board meetings. At the next meeting, Board members and attendees are invited to take a tour of the ComEd facility.

9. **Member Comments:**

George Gaulrapp informed all attendees that ComEd is in the process of hiring 400 new people. For more information please go to ComEd.com/careers.

10. **Public Comment:**

None

11. **Adjournment**

TWC Board Motion to adjourn at 9:17 am

Motion: Williams Second: Wells Approved

CEO Board Motion to adjourn at 9:16 am

Motion: Stephenson Second: Boone Approved

Respectfully submitted,
Cathy Cornelius

Date: April 4, 2023

ITEMS INCLUDED IN THE MEETING PACKET

TWC Board Meeting Minutes 12/06/2022 (Action Item)

CEO Meeting Minutes 12/06/2022 (Action Item)

Requests for Proposals for WIOA Youth Services in Stephenson County (Action Item)

Mid-Year Budget Modification Approval (Action Item)

**THE WORKFORCE CONNECTION BOARD
ACTION FORM**

Action Presentation

Date: 06/26/2023

Point of Contact: Dr. Gina Caronna

Telephone: 815-395-6609

Subject: Approve submission of the Memorandum of Understanding (MOU) between The Workforce Connection and Local Workforce Area 3 One-Stop Partners.

Background: The Workforce Innovation and Opportunity Act (WIOA) establishes ambitious goals for the integration of workforce service programs. The goals are intended to maximize the value and benefits to customers of services available to them under Federally-funded workforce development programs. Included are business customers seeking to acquire talent and skills needed to compete in a global economy. Also included are program participants seeking to acquire skills and recognized credentials. To achieve the level of integrated service delivery WIOA envisions, all Federally-funded workforce development programs must work collaboratively to optimize the quality of services provided. WIOA also requires each partner to contribute its proportionate share of costs required for operation of the local one-stop delivery system.

The MOU was developed with partner involvement in accordance with guidelines established by the Governor and an Interagency Team representing State agencies administering Federally-funded workforce development programs. The MOU describes what *Basic Career Services* each Partner provides and how those services will be provided through the One-Stop System (The Workforce Connection). Partners may provide services on-site or via technology; however “on-demand” access is required. The MOU also discusses:

- The role of the One-Stop Operator;
- Location of the comprehensive one-stop center and affiliate centers;
- Referral processes;
- Physical and programmatic accessibility;
- Data sharing;
- Cost sharing; and
- General provisions – amendments, agreement termination, etc.

Budget Negotiation Meetings were held with the LWIA 3 WIOA MOU Partners on January 17, 2023, and March 21, 2023. The Program Year (PY) 2023 preliminary budget was submitted with the Report of Outcomes to the WIOA Interagency Technical Assistance Team due on April 17, 2023 and was reviewed and approved on May 3, 2023.

MOTION: To approve the PY2023 MOU appendix J effective July 1, 2023 with a termination date of June 30, 2026 and the PY2023 MOU budget, appendix K as presented.

Action Taken:

Approve the PY2023 MOU appendix J effective July 1, 2023 with a termination date of June 30, 2026 and the PY2023 MOU budget, appendix K as presented.

Motion: _____ Second: _____

Approved Not approved

Amended as follows:



WIOA Interagency Technical Assistance Team

VIA ELECTRONIC MAIL

May 3, 2023

Gina Caronna
Executive Director
303 N. Main Street
Rockford, IL 61101

Dear Ms. Gina Caronna

The WIOA Interagency Technical Assistance Team reviewed the Program Year (PY) 2023 preliminary budget submitted with the Report of Outcomes due April 17, 2023. There were no issues to address as required partners in your local area finalize the PY 2023 one-stop operating budget and infrastructure funding agreement. Please submit your final budget, Memorandum of Understanding, and partners' signatures by May 31, 2023.

Sincerely,

A handwritten signature in black ink that reads "Mike Baker".

Michael Baker
Manager, Strategic Planning & Innovation
Office of Employment and Training
Illinois Department of Commerce and Economic Opportunity

cc:



***The Workforce Connection Board
And Chief Elected Officials
For the Boone, Stephenson, & Winnebago Counties Workforce Area***

ACTION FORM

Date: 06/06/2023

Point of Contact: Cathy Cornelius

Subject: Approval of Youth provider based on the recommendation of the Youth Council

Background Information:

Every three years, a Request for Proposal (RFP) is released by the Board asking for proposals to provide youth services under the Workforce Investment and Opportunity Act (WIOA) to Stephenson County. The Youth RFP was released on March 9, 2023, Letters of Intent were due on March 23, 2023, and the proposals were due on April 13, 2023.

TWC received one proposal from Goodwill of Northern Illinois and Wisconsin Stateline Area, Inc. The review team consisting of Scott Bloomquist, Nik Butenhoff, and Jennifer Newendyke, met as a group, discussed, and scored the proposal using the evaluation form included in the RFP. After completing the process, the review team unanimously agreed to recommend to the youth council that the proposal be selected as the WIOA youth services provider for Stephenson County beginning July 1, 2023.

Motion: To approve the award to Goodwill of Northern Illinois and Wisconsin Stateline Area, Inc. as the WIOA Youth Services provider Stephenson County.

Action Taken: Approval of the Proposal Review Team's recommendation for the WIOA Youth Services Provider for Stephenson County.

Motion: _____ **Second:** _____

Approved

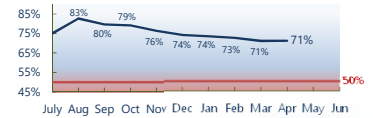
Not approved

Amended as follows:

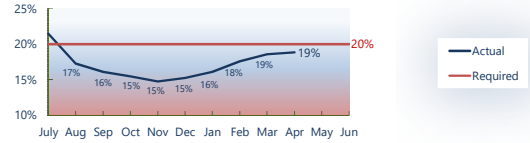
April 2023 Finance Report Summary



Adult & DW Minimum Training Expenditure = 71%



Youth Work-based Learning = 19%



Training Obligations



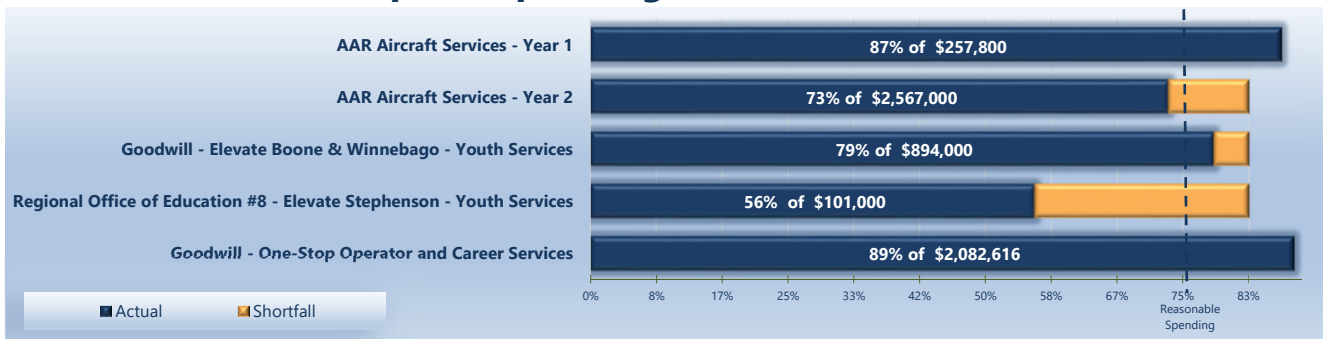
	Budget	Obligation	% Obligated	Balance
Adult Training	\$ 1,148,425	\$ 1,127,833	98%	\$ 20,592
Adult WEX/OJT	\$ 490,000	\$ 457,143	93%	\$ 32,857
Dislocated Worker Training	\$ 114,410	\$ 107,701	94%	\$ 6,709
Dislocated Worker WEX/OJT	\$ 35,000	\$ 9,125	26%	\$ 25,875
Trade Grant Training	\$ 1,575,000	\$ 1,630,820	104%	\$ (55,820)
QUEST Grant Training	\$ 360,000	\$ 341,581	95%	\$ 18,419
Quest WEX/OJT	\$ 130,000	\$ 138,032	106%	\$ (8,032)
State Emergency Grant Training	\$ 148,400	\$ 24,432	16%	\$ 123,968
State Emergency WEX/OJT	\$ 10,000	\$ -	0%	\$ 10,000
National Emergency Grant Training	\$ 43,900	\$ 63,779	145%	\$ (19,879)
Incumbent Worker Training	\$ 165,000	\$ 168,223	102%	\$ (3,223)
Youth Training	\$ 258,548	\$ 251,779	97%	\$ 6,769
Youth WEX/OJT	\$ 256,971	\$ 237,522	92%	\$ 19,449

More details

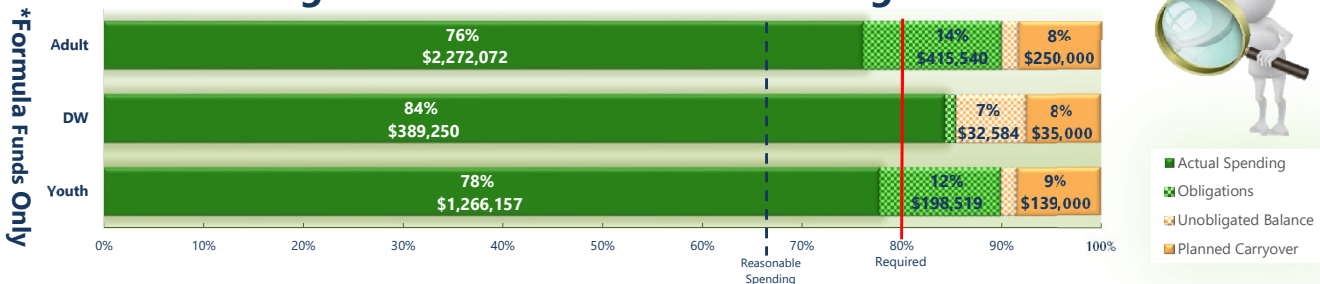
Combined Adult & DW Training Costs = 96%

Youth Training Costs = 95%

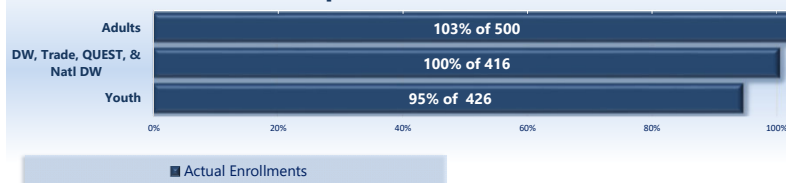
Subrecipient Spending - Percent of Subaward



Budget: Overall Actual Costs & Obligations



Participant Service Levels



The Workforce Connection, Inc.
Expenditures by Grant/Funding Stream
PYTD as of 04/30/23

Revenue	Administration		Adult		Dislocated Worker		Youth		Other Grants		Total
Current Program Year Revenue	\$	294,459	\$	2,399,407	\$	2,916,163	\$	1,284,074	\$	2,735,700	\$ 9,629,803
Carryover Funds	\$	410,930	\$	588,430	\$	329,223	\$	345,820	\$	257,800	\$ 1,932,203
Total Grant/Funding	\$	705,389	\$	2,987,837	\$	3,245,386	\$	1,629,894	\$	2,993,500	\$ 11,562,006

Expenses

PYTD Expenses - Administration											
TWC - Wages & Fringe	\$	289,441									\$ 289,441
- Other Operating Costs	\$	97,420									\$ 97,420
Subtotal	\$	386,861	\$	-	\$	-	\$	-	\$	-	\$ 386,861

PYTD Expenses - Training Costs

ITA Training Costs	\$	1,030,742	\$	1,849,494	\$	223,910	\$	-	\$	3,104,147	
Remedial Training	\$	-	\$	399	\$	-	\$	-	\$	399	
Work Based Learning	\$	436,018	\$	251,151	\$	180,842	\$	-	\$	868,012	
Subawards	\$	-	\$	-	\$	599,980	\$	2,133,302	\$	2,733,282	
Supportive Services	\$	9,913	\$	34,810	\$	17,758	\$	89,952	\$	152,433	
Total Training Costs	\$	-	\$	1,476,674	\$	2,135,855	\$	1,022,490	\$	2,223,254	\$ 6,858,273

Combined % of Expenditures Related to Training Youth Work-based Learning % Ⓞ

71%	19%
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\$ Amount of Training Funds Obligated Ⓝ
% of Training Funds Obligated €

1,584,480	2,483,693	1,224,969	2,914,752	8,207,895
95%	98%	98%	99.6%	

PYTD Expenses - Staff & Other Program Costs

TWC - Wages & Fringe	\$	45,761	\$	15,759	\$	50,317	\$	-	\$	111,837	
- Other Operating Costs	\$	13,618	\$	9,441	\$	21,363	\$	5,342	\$	49,764	
OSO - Wages & Fringe	\$	346,320	\$	325,618	\$	110,434	\$	51,185	\$	833,556	
- Other Operating Costs	\$	363,658	\$	244,392	\$	61,553	\$	9,857	\$	679,460	
Other Non-Training Costs	\$	496	\$	447	\$	-	\$	-	\$	942	
Total Staff & Other Program Costs	\$	-	\$	769,852	\$	595,656	\$	243,667	\$	66,384	\$ 1,675,559

Total PYTD Expenses **\$ 8,920,693**

386,861	2,246,525	2,731,511	1,266,157	2,289,639	8,920,693
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Funds Remaining & Obligated

Total Funds Remaining	\$	318,528	\$	741,312	\$	513,875	\$	363,737	\$	703,861	\$ 2,641,313
<i>% of Total Budget Expended</i>		55%		75%		84%		78%		76%	77%
\$ Amount of Total Funds Obligated	\$	460,330	\$	2,649,388	\$	3,147,369	\$	1,464,676	\$	2,983,002	\$ 10,704,766
<i>% of Total Funds Obligated</i>		65%		89%		97%		90%		100%	93%
Planned Carry Over	\$	245,059	\$	250,000	\$	35,000	\$	139,000	\$	-	\$ 669,059

Unobligated Funds Remaining **\$ 188,181**

-	50,226	98,017	26,218	10,498	188,181
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Participant Service Levels

- Planned (Annual)	500	416	426
- Actual (YTD)	515	418	403
	103%	100%	95%

Notes:

- Ⓞ The Percentage of Expenditures Related to Training must be at least 50% at yearend for the Adult and Dislocated Worker funding streams combined
 - € The Amount of Training Funds Obligated and the Percentage of Training Funds Obligated is based on the definition of training costs, including some subaward
 - Ⓝ The Percentage of Total Funds Obligated is based on the TWC approved budget
- OSO = One-stop Operator

The Workforce Connection, Inc.
TWC Expenditures by Funding Stream
From 4/1/2023 Through 4/30/2023

	Current Period Actual	Current Year Actual	Total Budget	% of Budget
Expenditures				
Administration				
TWC - Wages & Fringe	31,758.12	289,440.91	347,206.00	83.36%
TWC - Other Operating Costs	6,384.59	97,420.31	113,124.00	86.11%
Unobligated Costs	0.00	0.00	245,059.00	0.00%
Total Admin	<u>38,142.71</u>	<u>386,861.22</u>	<u>705,389.00</u>	<u>54.84%</u>
Adult				
ITA Costs	57,667.18	1,030,742.23	1,130,845.00	91.14%
One-Stop Operator - Wages & Fringe	6,580.21	346,319.87	376,700.00	91.93%
One-Stop Operator - Other Oper Costs	21,476.76	363,657.83	552,712.00	65.79%
Other Non-Training Costs	0.00	495.50	500.00	99.10%
Supportive Services	103.50	9,913.05	17,080.00	58.03%
TWC - Wages & Fringe	(5,836.70)	45,760.88	96,900.00	47.22%
TWC - Other Operating Costs	(6,773.17)	13,617.73	38,100.00	35.74%
Unobligated Costs	0.00	0.00	250,000.00	0.00%
Work-Based Learning	14,110.31	436,018.25	525,000.00	83.05%
Total Adult	<u>87,328.09</u>	<u>2,246,525.34</u>	<u>2,987,837.00</u>	<u>75.19%</u>
Dislocated Worker				
ITA Costs	323,239.71	1,849,494.47	2,158,986.00	85.66%
One-Stop Operator - Wages & Fringe	54,583.12	325,617.65	379,000.00	85.91%
One-Stop Operator - Other Oper Costs	40,470.47	244,392.21	266,500.00	91.70%
Other Non-Training Costs	0.00	446.52	500.00	89.30%
Remedial Training	0.00	399.17	400.00	99.79%
Supportive Services	5,945.31	34,810.17	81,824.00	42.54%
TWC - Wages & Fringe	6,267.88	15,759.24	13,000.00	121.22%
TWC - Other Operating Costs	7,273.54	9,440.67	5,176.00	182.39%
Unobligated Costs	0.00	0.00	35,000.00	0.00%
Work-Based Learning	40,536.13	251,150.95	305,000.00	82.34%
Total DW	<u>478,316.16</u>	<u>2,731,511.05</u>	<u>3,245,386.00</u>	<u>84.17%</u>
Youth				
ITA Costs	2,156.00	223,910.16	233,500.00	95.89%
One-Stop Operator - Wages & Fringe	19,256.62	110,433.65	93,900.00	117.60%
One-Stop Operator - Other Oper Costs	12,302.34	61,553.02	54,100.00	113.77%
Other Non-Training Costs	0.00	0.00	2,187.00	0.00%
Remedial Training	0.00	0.00	2,500.00	0.00%
Supportive Services	3,061.60	17,758.16	20,361.00	87.21%
Subawards	57,594.56	599,979.63	735,668.00	81.55%
TWC - Wages & Fringe	7,557.85	50,316.65	65,900.00	76.35%
TWC - Other Operating Costs	8,880.81	21,363.37	25,807.00	82.78%
Unobligated Costs	0.00	0.00	139,000.00	0.00%
Work-Based Learning	18,018.69	180,842.35	256,971.00	70.37%
Total Youth	<u>128,828.47</u>	<u>1,266,156.99</u>	<u>1,629,894.00</u>	<u>77.68%</u>
Other Grants				
One-Stop Operator - Wages & Fringe	5,461.32	51,184.85	46,900.00	109.13%
One-Stop Operator - Other Oper Costs	0.00	9,857.12	13,050.00	75.53%
Supportive Services	10,246.21	89,952.05	100,450.00	89.54%
Subawards	370,575.70	2,133,302.31	2,824,800.00	75.52%
TWC - Other Operating Costs	0.00	5,342.42	7,050.00	75.77%
Total Z-Other	<u>386,283.23</u>	<u>2,289,638.75</u>	<u>2,992,250.00</u>	<u>76.52%</u>
Total Expenditures	<u>1,118,898.66</u>	<u>8,920,693.35</u>	<u>11,560,756.00</u>	<u>77.16%</u>

The Workforce Connection, Inc.

TWC Expenditures by Categories
From 4/1/2023 Through 4/30/2023

	Current Period Actual	Current Year Actual	Total Budget	% of Budget
Expenditures				
ITA Costs				
Adult	59,167.18	1,061,357.23	1,130,845.00	93.85%
Dislocated Worker	320,532.71	1,849,494.47	2,158,986.00	85.66%
Youth	2,156.00	224,990.16	233,500.00	96.35%
Total ITA Costs	381,855.89	3,135,841.86	3,523,331.00	89.00%
Supportive Services				
Adult	103.50	9,913.05	17,080.00	58.03%
Dislocated Worker	5,945.31	34,810.17	81,824.00	42.54%
Youth	3,061.60	17,758.16	20,361.00	87.21%
Other Grants	10,246.21	89,952.05	100,450.00	89.54%
Total Supportive Services	19,356.62	152,433.43	219,715.00	69.38%
Subawards				
Youth	57,594.56	599,979.63	735,668.00	81.55%
Other Grants	370,575.70	2,133,302.31	2,824,800.00	75.52%
Total Subawards	428,170.26	2,733,281.94	3,560,468.00	76.77%
Other Non-Training Exps				
Adult	0.00	495.50	500.00	99.10%
Dislocated Worker	0.00	446.52	500.00	89.30%
Youth	0.00	0.00	2,187.00	0.00%
Total Other Non-Training Exps	0.00	942.02	3,187.00	29.56%
OSO Personnel and Oper Exps				
Adult	28,056.97	709,977.70	929,412.00	76.38%
Dislocated Worker	95,053.59	570,009.86	645,500.00	88.30%
Youth	31,558.96	171,986.67	148,000.00	116.20%
Other Grants	5,461.32	61,041.97	59,950.00	101.82%
Total OSO Personnel and Oper Exps	160,130.84	1,513,016.20	1,782,862.00	84.86%
TWC Personnel and Oper Exps				
Administration	38,142.71	386,861.22	460,330.00	84.03%
Adult	(12,609.87)	59,378.61	135,000.00	43.98%
Dislocated Worker	13,541.42	25,199.91	18,176.00	138.64%
Youth	16,438.66	71,680.02	91,707.00	78.16%
Other Grants	0.00	5,342.42	7,050.00	75.77%
Total TWC Personnel and Oper Exps	55,512.92	548,462.18	712,263.00	77.00%
Unobligated Funds				
Administration	0.00	0.00	245,059.00	0.00%
Adult	0.00	0.00	250,000.00	0.00%
Dislocated Worker	0.00	0.00	35,000.00	0.00%
Youth	0.00	0.00	139,000.00	0.00%
Total Unobligated Funds	0.00	0.00	669,059.00	0.00%
Work-based Learning				
Adult	12,610.31	405,403.25	525,000.00	77.21%
Dislocated Worker	43,243.13	251,150.95	305,000.00	82.34%
Youth	18,018.69	179,762.35	256,971.00	69.95%
Total Work-based Learning	73,872.13	836,316.55	1,086,971.00	76.94%
Remedial Training				
Dislocated Worker	0.00	399.17	400.00	99.79%
Youth	0.00	0.00	2,500.00	0.00%
Total Remedial Training	0.00	399.17	2,900.00	13.76%
Total Expenditures	1,118,898.66	8,920,693.35	11,560,756.00	77.16%

The Workforce Connection, Inc.
TWC Personnel & Operating Expenses
From 4/1/2023 Through 4/30/2023

	Current Period Actual	Current Year Actual	Total Budget	% of Budget
TWC Personnel and Operating Expenses				
Staff - Wages & Fringe				
Wages	30,585.60	300,108.86	385,013.00	77.94%
Fringe	9,161.55	101,168.82	126,210.00	80.15%
Total Staff	39,747.15	401,277.68	511,223.00	78.49%
Staff - Other Operating Costs				
Training and Conferences	353.99	4,576.69	18,600.00	24.60%
Mileage	0.00	26.73	1,000.00	2.67%
Supplies	13.54	4,014.54	7,100.00	56.54%
Equipment	7,131.28	10,945.92	7,600.00	144.02%
Dues-Subs-Memberships	503.85	7,213.94	15,200.00	47.46%
Outreach & Recruitment	0.00	25.00	5,000.00	0.50%
Printing	47.99	2,203.43	2,400.00	91.80%
Copier Maintenance	0.00	1,716.17	3,800.00	45.16%
Telephone	115.63	1,989.32	2,540.00	78.31%
Professional Services	141.79	34,326.33	29,600.00	115.96%
IT Costs	1,099.07	7,577.82	14,000.00	54.12%
Facility Costs	3,724.79	34,712.19	51,600.00	67.27%
Work Keys	0.00	1,042.00	4,500.00	23.15%
Total Staff-O	13,131.93	110,370.08	162,940.00	67.74%
Board Related Activities				
Training and Conferences	671.37	5,798.48	6,400.00	90.60%
Supplies	0.00	806.43	500.00	161.28%
Dues-Subs-Memberships	1,309.64	16,107.56	11,800.00	136.50%
Printing	0.00	343.00	500.00	68.60%
Professional Services	652.83	10,494.31	18,900.00	55.52%
Annual Meeting	0.00	1,831.50	0.00	0.00%
Total Staff-OB	2,633.84	35,381.28	38,100.00	92.86%
Total TWC Personnel and Operating Expenses	55,512.92	547,029.04	712,263.00	76.80%

The Workforce Connection, Inc.
Statement of Activities
From 4/1/2023 Through 4/30/2023

Unrestricted Fund

	Current Period Actual	Current Year Actual
Revenue		
Interest Income	20.60	118.40
Work Keys	0.00	3,450.00
Donations	0.00	2,700.00
Annual Meeting	0.00	500.00
Employer Forums	0.00	0.00
Transferred Unused United Way Grant Balance	<u>0.00</u>	<u>0.00</u>
Total Revenue	<u>20.60</u>	<u>6,768.40</u>
Expenditures		
Work Keys		
TWC Staff Wages	0.00	0.00
TWC Staff Fringe	0.00	0.00
ACT Fees - Work Keys	0.00	1,042.00
RVC OSO-CSP Costs - W/F	<u>0.00</u>	<u>1,220.90</u>
Total Work Keys Costs	0.00	2,262.90
Annual Meeting	0.00	0.00
Employer Forums	0.00	0.00
TWC Staff Costs - Other		
Training and Conferences	0.00	0.00
Printing	0.00	0.00
Supplies	0.00	145.39
Dues-Subs-Memberships	0.00	54.75
Facility Costs	0.00	46.37
Professional Services	<u>0.00</u>	<u>437.20</u>
Total TWC Staff Costs - Other	0.00	683.71
TWC Board Activities		
Supplies	0.00	59.54
Annual Meeting Expenses	0.00	1,831.50
Training and Conferences	<u>0.00</u>	<u>292.53</u>
Total TWC Board Activities	<u>0.00</u>	<u>2,183.57</u>
Total Expenditures	<u>0.00</u>	<u>5,130.18</u>
Net Revenue over Expenditures	20.60	1,638.22
Beginning of Year Unrestricted Net Assets		<u>47,026.01</u>
Current Unrestricted Net Assets		<u>48,664.23</u>

**The Workforce Connection Board
and Chief Elected Officials
For the Boone, Stephenson & Winnebago Counties Workforce Area**

ACTION FORM

Date : 06/06/23

Point of Contact: Dan White, Fiscal Manager

Subject: Approve Preliminary Budget for Program Year 2023 (7/1/23-6/30/24).

Background Information

Each year, a preliminary budget is developed which includes the new WIOA formula allocations, estimated carryover funds, and any additional grant funds. For Program Year 2023 (PY23), our three-county area received an increase in WIOA formula funds of \$1,108,987, whereas the projected carryover into next year is estimated to be over \$780,000 less. We will also be reprogramming \$100,000 of administrative funds to be used for training.

Summary of PY23 Preliminary Budget Funding Sources and Planned Expenditures compared to the PY22 Budget:

<u>Funding Sources</u>	<u>PY23 Preliminary</u>	<u>PY22 Budget</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
	<u>Budget</u>			
WIOA Formula Allocations	\$5,232,590	\$4,123,603	\$1,108,987	27%
Prior Year Carry In	\$800,000	\$1,579,403	(\$779,403)	-49%
National Emergency Grant	\$0	\$96,200	(\$96,200)	-100%
QUEST National Emergency Grant	\$512,400	\$582,500	(\$70,100)	-12%
State Emergency Grant	\$411,900	\$366,900	\$45,000	12%
State Trade Case Management Grant	\$2,400	\$3,500	(\$1,100)	-31%
Trade Grant	\$1,830,000	\$1,776,500	\$53,500	3%
AAR General Revenue Grant	\$0	\$2,863,200	(\$2,863,200)	-100%
JTED Grant	\$96,700	\$161,900	(\$65,200)	-40%
<u>Other Sources</u>	<u>\$3,000</u>	<u>\$8,300</u>	<u>(\$5,300)</u>	<u>-64%</u>
Totals	\$8,888,990	\$11,562,006	(\$2,673,016)	-23%

<u>Planned Expenditures</u>	<u>PY23 Preliminary</u>	<u>PY22 Budget</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
	<u>Budget</u>			
Board/Staff Costs	\$715,892	\$712,263	\$3,629	1%
Subawards	\$2,837,342	\$5,343,330	(\$2,505,988)	-47%
Training Costs(includes Work Experience & Support Services)	\$4,711,002	\$4,836,104	(\$125,102)	-3%
<u>Carryover into Next Year</u>	<u>\$626,254</u>	<u>\$669,059</u>	<u>(\$42,805)</u>	<u>-6%</u>
Totals	\$8,890,490	\$11,560,756	(\$2,670,266)	-23%

The total decrease to training funds is distributed as follows:

(\$96,707)	Training for Individuals – Adult
\$45,052	Training for Individuals – Dislocated Worker (DW)
(\$43,900)	Training for Individuals – National DW
\$39,700	Training for Individuals – QUEST National DW
\$11,600	Training for Individuals – State Emergency
(\$72,850)	Training for Individuals – Trade
(\$29,150)	Training for Individuals – JTED
(\$3,076)	Training for Individuals – Youth
\$35,000	Incumbent Worker Training
\$10,000	OJT/WEX – Adult
\$10,000	OJT/WEX – Dislocated Worker (DW)
\$40,000	OJT/WEX – State Emergency DW
(\$116,800)	OJT/WEX - QUEST National DW
<u>\$46,029</u>	<u>OJT/WEX - Youth</u>
(\$125,102)	Totals

Motion: To approve the PY23 Preliminary Budget.

Action Taken: **Approved** **Not Approved** **Amended as follows _____)**

The Workforce Connection, Inc
Program Year 2023 Preliminary Budget with Comparisons

Funding Sources

	PY23 Budget Modification	PY22 Budget	PY21 Budget	PY20 Budget
<u>Administrative</u>				
Formula Allocation	\$ 523,257	\$ 412,359	\$ 473,460	\$ 551,563
Prior Year Formula Allocation Carryover	\$ 205,000	\$ 410,930	\$ 394,086	\$ 240,522
Transfer from/to Admin	\$ (100,000)	\$ (200,000)	\$ (100,000)	\$ (100,000)
Service Integration Grant	\$ -	\$ -	\$ 200	\$ 2,400
JTED Grant	\$ 1,500	\$ 1,500	\$ -	\$ -
Apprenticeship Navigator Grant	\$ -	\$ -	\$ 200	\$ 6,000
QUEST National Emergency (1N) Grant	\$ 15,000	\$ 19,000	\$ -	\$ -
National Emergency (1N) Grant	\$ -	\$ 1,200	\$ 3,000	\$ 2,350
AAR General Revenue Grant	\$ -	\$ 38,400	\$ 35,000	\$ -
State Emergency Grants (1E & 1EC)	\$ 2,400	\$ 3,500	\$ -	\$ 2,000
Trade Grants	\$ 20,000	\$ 18,500	\$ 600	\$ -
	\$ 667,157	\$ 705,389	\$ 806,546	\$ 704,835
<u>Special Grants</u>				
Service Integration Grant	\$ -	\$ -	\$ 21,500	\$ 64,502
AAR General Revenue Grant	\$ -	\$ 2,824,800	\$ 2,565,000	\$ -
JTED Grant	\$ 95,200	\$ 160,400	\$ -	\$ -
Apprenticeship Navigator Grant	\$ -	\$ -	\$ 25,000	\$ 120,265
Other Miscellaneous Grants/Funding Sources	\$ 3,000	\$ 8,300	\$ 8,000	\$ 52,234
	\$ 98,200	\$ 2,993,500	\$ 2,619,500	\$ 237,001
<u>Adult</u>				
Formula Allocation	\$ 1,504,161	\$ 1,177,407	\$ 1,354,302	\$ 1,595,411
Prior Year Formula Allocation Carryover	\$ 430,000	\$ 588,430	\$ 796,145	\$ 427,244
Transfer from Dislocated Worker	\$ 1,100,000	\$ 1,100,000	\$ 1,250,000	\$ 750,000
Transfer from/to Admin	\$ 55,000	\$ 122,000	\$ 61,000	\$ 48,000
	\$ 3,089,161	\$ 2,987,837	\$ 3,461,447	\$ 2,820,655
<u>Youth</u>				
Formula Allocation	\$ 1,553,631	\$ 1,218,074	\$ 1,397,136	\$ 1,652,723
Prior Year Formula Allocation Carryover	\$ 135,000	\$ 345,820	\$ 321,291	\$ 269,052
Transfer from/to Admin	\$ 33,000	\$ 66,000	\$ 33,000	\$ 33,000
	\$ 1,721,631	\$ 1,629,894	\$ 1,751,427	\$ 1,954,775
<u>Dislocated Worker/TAA</u>				
Formula Allocation	\$ 1,651,541	\$ 1,315,763	\$ 1,509,718	\$ 1,715,954
Prior Year 1D Formula Allocation Carryover	\$ 30,000	\$ 234,223	\$ 420,570	\$ 270,826
Transfer to Adult	\$ (1,100,000)	\$ (1,100,000)	\$ (1,250,000)	\$ (750,000)
Transfer from/to Admin	\$ 12,000	\$ 12,000	\$ 6,000	\$ 19,000
State Emergency Grants (1E & 1EC)	\$ 411,900	\$ 366,900	\$ -	\$ 66,800
QUEST National Emergency (1N) Grant	\$ 497,400	\$ 563,500	\$ -	\$ -
National Emergency (1N) Grant	\$ -	\$ 95,000	\$ 481,800	\$ 280,850
Trade Grants	\$ 1,810,000	\$ 1,758,000	\$ 13,000	\$ -
	\$ 3,312,841	\$ 3,245,386	\$ 1,181,088	\$ 1,603,430
Total Funding Sources	\$ 8,888,990	\$ 11,562,006	\$ 9,820,008	\$ 7,320,696

Administrative Funding Sources & Planned Expenditures

Funding Sources	PY23			
	Budget Modification	Budget	Budget	Budget
New Program Year Formula Allocation	\$ 523,257	\$ 412,359	\$ 473,460	\$ 551,563
Prior Year Formula Allocation Carryover	\$ 205,000	\$ 410,930	\$ 394,086	\$ 240,522
Incentive Funds	\$ -	\$ -	\$ -	\$ -
Transfer from/to Admin	\$ (100,000)	\$ (200,000)	\$ (100,000)	\$ (100,000)
Service Integration Grant	\$ -	\$ -	\$ 200	\$ 2,400
JTED Grant	\$ 1,500	\$ 1,500	\$ -	\$ -
Apprenticeship Navigator Grant	\$ -	\$ -	\$ 200	\$ 6,000
QUEST National Emergency (1N) Grant	\$ 15,000	\$ 19,000	\$ -	\$ -
National Emergency (1N) Grant	\$ -	\$ 1,200	\$ 3,000	\$ 2,350
AAR General Revenue Grant	\$ -	\$ 38,400	\$ 35,000	\$ -
State Emergency Grants (1E & 1EC)	\$ 2,400	\$ 3,500	\$ -	\$ 2,000
Trade Grants	\$ 20,000	\$ 18,500	\$ 600	\$ -
Total	\$ 667,157	\$ 705,389	\$ 806,546	\$ 704,835

Planned Expenditures

TWC Personnel & Operating Costs	\$ 545,903	\$ 460,330	\$ 462,458	\$ 409,015
Unobligated	\$ 121,254	\$ 245,059	\$ 344,088	\$ 295,820
Total	\$ 667,157	\$ 705,389	\$ 806,546	\$ 704,835

Special Program Funding Sources & Planned Expenditures

Funding Sources	PY23			
	Budget Modification	Budget	Budget	Budget
Service Integration Grant	\$ -	\$ -	\$ 21,500	\$ 64,502
AAR General Revenue Grant	\$ -	\$ 2,824,800	\$ 2,565,000	\$ 64,502
JTED Grant	\$ 95,200	\$ 160,400	\$ -	\$ -
Apprenticeship Navigator Grant	\$ -	\$ -	\$ 25,000	\$ 120,265
Other Miscellaneous Grants/Funding Sources	\$ 3,000	\$ 8,300	\$ 8,000	\$ 52,234
Total	\$ 98,200	\$ 2,993,500	\$ 2,619,500	\$ 237,001

Planned Expenditures

TWC Personnel & Operating Costs	\$ -	\$ -	\$ 25,000	\$ 11,000
One-Stop Operator & Career Service Provider	\$ 23,900	\$ 59,950	\$ 21,500	\$ 63,602
Subawards/Contractors	\$ -	\$ 2,824,800	\$ 2,565,000	\$ 110,165
Tuition, Books, Etc.	\$ 71,300	\$ 100,450	\$ -	\$ -
OJTs/Work Experience	\$ -	\$ -	\$ -	\$ -
Other Costs	\$ 4,500	\$ 7,050	\$ 6,000	\$ 52,234
Total	\$ 99,700	\$ 2,992,250	\$ 2,617,500	\$ 237,001

Unrestricted \$ (1,500) \$ 1,250 \$ 2,000

Adult Funding Sources & Planned Expenditures

Funding Sources	PY23			
	Budget Modification	PY22 Budget	PY21 Budget	PY20 Budget
New Program Year Formula Allocation	\$ 1,504,161	\$ 1,177,407	\$ 1,354,302	\$ 1,595,411
Prior Year Formula Allocation Carryover	\$ 430,000	\$ 588,430	\$ 796,145	\$ 427,244
Transfer from Dislocated Worker	\$ 1,100,000	\$ 1,100,000	\$ 1,250,000	\$ 750,000
Transfer from/to Admin	\$ 55,000	\$ 122,000	\$ 61,000	\$ 48,000
Total	\$ 3,089,161	\$ 2,987,837	\$ 3,461,447	\$ 2,820,655
Planned Expenditures				
TWC Personnel & Operating Costs	\$ 87,251	\$ 135,000	\$ 128,157	\$ 190,260
One-Stop Operator & Career Service Provider	\$ 1,150,192	\$ 929,412	\$ 1,072,146	\$ 683,864
Subawards	\$ -	\$ -	\$ -	\$ -
OJTs/Work Experience	\$ 500,000	\$ 490,000	\$ 421,951	\$ 324,080
Tuition, Books, Etc.	\$ 975,000	\$ 1,106,500	\$ 1,334,200	\$ 1,190,400
Remedial Training	\$ -	\$ -	\$ 9,800	\$ 11,800
Supportive Services	\$ 35,000	\$ 17,080	\$ 11,226	\$ 6,410
Other Participant Costs	\$ 41,218	\$ 24,345	\$ 23,467	\$ 43,341
Non-Training Participant Costs	\$ 500	\$ 500	\$ 500	\$ 500
Incumbent Worker Training	\$ 30,000	\$ 35,000	\$ 20,000	\$ 20,000
Unobligated	\$ 270,000	\$ 250,000	\$ 440,000	\$ 350,000
Total	\$ 3,089,161	\$ 2,987,837	\$ 3,461,447	\$ 2,820,655
Combined (1A & 1D) Training Percentage	64%	68%	67%	66%

Youth Funding Sources & Planned Expenditures

Funding Sources	PY23			
	Budget Modification	PY22 Budget	PY21 Budget	PY20 Budget
New Program Year Formula Allocation	\$ 1,553,631	\$ 1,218,074	\$ 1,397,136	\$ 1,652,723
Prior Year Formula Allocation Carryover	\$ 135,000	\$ 345,820	\$ 321,291	\$ 269,052
Transfer from/to Admin	\$ 33,000	\$ 66,000	\$ 33,000	\$ 33,000
Total	\$ 1,721,631	\$ 1,629,894	\$ 1,751,427	\$ 1,954,775
Planned Expenditures				
TWC Personnel & Operating Costs	\$ 63,659	\$ 91,707	\$ 96,413	\$ 224,209
One-Stop Operator & Career Service Provider	\$ 160,000	\$ 148,000	\$ 88,000	\$ 137,800
Subawards	\$ 769,500	\$ 735,668	\$ 792,960	\$ 845,456
Work Experience/OJT	\$ 303,000	\$ 256,971	\$ 269,000	\$ 321,818
Tuition, Books, Etc.	\$ 234,000	\$ 233,500	\$ 232,500	\$ 187,500
Remedial Training	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
Supportive Services	\$ 20,500	\$ 20,361	\$ 17,540	\$ 14,726
Other Participant Costs	\$ 972	\$ 2,187	\$ 12,514	\$ 766
Unobligated	\$ 170,000	\$ 139,000	\$ 240,000	\$ 220,000
Total	\$ 1,721,631	\$ 1,629,894	\$ 1,751,427	\$ 1,954,775
Work Based Learning Percentage	25%	21%	24%	25%

Dislocated Worker/Trade Program Funding Sources & Planned Expenditures

Funding Sources	PY23			
	Budget Modification	PY22 Budget	PY21 Budget	PY20 Budget
New 1D Program Year Formula Allocation	\$ 1,651,541	\$ 1,315,763	\$ 1,509,718	\$ 1,715,954
Prior Year 1D Formula Allocation Carryover	\$ 30,000	\$ 234,223	\$ 420,570	\$ 270,826
Transfer to Adult	\$ (1,100,000)	\$ (1,100,000)	\$ (1,250,000)	\$ (750,000)
Transfer from/to Admin	\$ 12,000	\$ 12,000	\$ 6,000	\$ 19,000
State Emergency Grants (1E & 1EC)	\$ 411,900	\$ 366,900	\$ -	\$ 66,800
QUEST National Emergency (1N) Grant	\$ 497,400	\$ 563,500	\$ -	\$ -
National Emergency (1N) Grant	\$ -	\$ 95,000	\$ 481,800	\$ 280,850
Trade Grants	\$ 1,810,000	\$ 1,758,000	\$ 13,000	\$ -
Total	\$ 3,312,841	\$ 3,245,386	\$ 1,181,088	\$ 1,603,430
Planned Expenditures				
TWC Personnel & Operating Costs	\$ 14,579	\$ 18,176	\$ 24,462	\$ 90,676
One-Stop Operator & Career Service Provider	\$ 733,750	\$ 645,500	\$ 281,800	\$ 527,375
Subawards	\$ -	\$ -	\$ -	\$ -
OJTs/Work Experience	\$ 108,200	\$ 175,000	\$ 108,603	\$ 157,000
Tuition, Books, Etc.	\$ 2,086,400	\$ 1,951,400	\$ 439,100	\$ 512,200
Remedial Training	\$ -	\$ 400	\$ 4,300	\$ 12,500
Supportive Services	\$ 57,000	\$ 82,224	\$ 4,774	\$ 4,800
Other Participant Costs	\$ 77,412	\$ 207,186	\$ 17,549	\$ 8,379
Non-Training Participant Costs	\$ 500	\$ 500	\$ 500	\$ 500
Incumbent Worker Training	\$ 170,000	\$ 130,000	\$ 150,000	\$ 150,000
Unobligated	\$ 65,000	\$ 35,000	\$ 150,000	\$ 140,000
Total	\$ 3,312,841	\$ 3,245,386	\$ 1,181,088	\$ 1,603,430
Combined (1A & 1D) Training Percentage	64%	68%	67%	66%
Total Planned Expenditures	\$ 8,890,490	\$ 11,560,756	\$ 9,818,008	\$ 7,320,696
Total OSO & CSP Personnel & Operating Costs	\$ 2,067,842	\$ 1,782,862	\$ 1,710,000	\$ 1,492,228
Total TWC Personnel & Operating Costs	\$ 715,892	\$ 712,263	\$ 742,490	\$ 925,160
	\$ 2,783,734	\$ 2,495,125	\$ 2,452,490	\$ 2,417,388

The Workforce Connection, Inc
Board and Staff Operating Budget
Program Year 2023 Preliminary Budget

Line Item	Admin Staff	Board Activities	Program & Business Svcs	Infrastructure	Unrestricted	PY23 Preliminary Budget	PY22 Budget	Change
Staff Wages	\$ 332,402		\$ 67,571	\$ 17,430	\$ -	\$ 417,403	\$ 385,013	\$ 32,390
Fringe Benefits	\$ 93,692		\$ 26,000	\$ 5,927	\$ -	\$ 125,619	\$ 126,210	\$ (591)
Total Personnel Expenses	\$ 426,094	\$ -	\$ 93,571	\$ 23,357	\$ -	\$ 543,022	\$ 511,223	\$ 31,799
Training/Conferences	\$ 7,000	\$ 6,000	\$ 2,000	\$ 3,000	\$ 2,000	\$ 20,000	\$ 25,000	\$ (5,000)
Mileage	\$ 250		\$ 250		\$ -	\$ 500	\$ 1,000	\$ (500)
Supplies	\$ 4,400	\$ 500	\$ 1,200	\$ 800	\$ 500	\$ 7,400	\$ 7,600	\$ (200)
Printing	\$ 100	\$ 500	\$ 100	\$ 2,100	\$ -	\$ 2,800	\$ 2,900	\$ (100)
Copier Maint	\$ 400		\$ 100	\$ 3,500	\$ -	\$ 4,000	\$ 3,800	\$ 200
Equipment	\$ 600		\$ -	\$ 5,000	\$ -	\$ 5,600	\$ 7,600	\$ (2,000)
Dues/Subscriptions	\$ 19,500		\$ 2,000	\$ 2,500	\$ -	\$ 24,000	\$ 27,000	\$ (3,000)
Total Controllable Expenses	\$ 32,250	\$ 7,000	\$ 5,650	\$ 16,900	\$ 2,500	\$ 64,300	\$ 74,900	\$ (10,600)
Outreach/Recruitment				\$ 5,000		\$ 5,000	\$ 5,000	\$ -
Professional Services	\$ 21,000	\$ 19,700	\$ 800	\$ 1,200	\$ 2,000	\$ 44,700	\$ 53,000	\$ (8,300)
Total Outside Services	\$ 21,000	\$ 19,700	\$ 800	\$ 6,200	\$ 2,000	\$ 49,700	\$ 58,000	\$ (8,300)
Rockford Facility Costs	\$ 33,216		\$ 7,850	\$ 2,394	\$ -	\$ 43,460	\$ 51,600	\$ (8,140)
Telephone				\$ 1,410		\$ 1,410	\$ 2,540	\$ (1,130)
IT Costs	\$ 2,040		\$ 510	\$ 11,450	\$ -	\$ 14,000	\$ 14,000	\$ -
Total Facility Expenses	\$ 35,256	\$ -	\$ 8,360	\$ 15,254	\$ -	\$ 58,870	\$ 68,140	\$ (9,270)
Total Budget	\$ 514,600	\$ 26,700	\$ 108,381	\$ 61,711	\$ 4,500	\$ 715,892	\$ 712,263	\$ 3,629

THE WORKFORCE CONNECTION
ACTION ITEMS

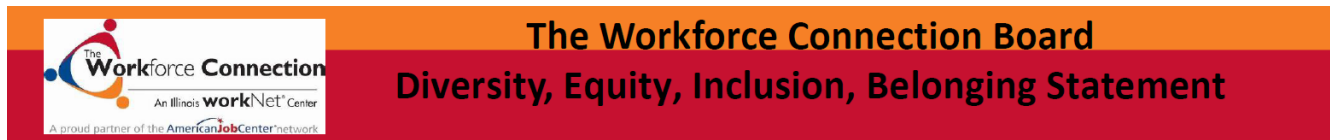
Action Presentation

Date: 06/06/2023

Originating Committee: Human Resources Committee

Subject: Approve changing The Workforce Connection’s Diversity, Equity, and Inclusion (DEI) Statement to a Diversity, Equity, Inclusion, Belonging (DEIB) Statement to align with TWC’s new DEIB website page.

Background:



Recognizing its economic, societal and organizational benefits, we are committed leaders of workforce diversity, equity, inclusion and belonging. Advocating and supporting equitable access to career and employment opportunities, we partner with employers in the region to create equity in the workplace and promote a culture of belonging where everyone is seen, heard and valued.

Motion: To approve the updated Diversity, Equity, and Inclusion statement to include Belonging, as recommended by the Human Resources Committee.

Action Taken:

Approval of the Diversity, Equity, Inclusion, Belonging Statement

Approved Not approved Amended as follows: