



The Workforce Connection Board and Chief Elected Officials

The Workforce Connection, Inc.

Local Workforce Innovation Board

Serving Boone, Stephenson, and Stephenson Counties

Meeting Date: Tuesday, March 19, 2024
Time: 8:00 am to 9:00 am
Location: NIU Conference Center
8500 E. State Street, Rockford IL
RSVP to: coysti@theworkforceconnection.org or 815-395-6676

Mission Statement

The Workforce Connection is committed to providing a workforce that meets the needs of the business community now and in the future.

AGENDA

1. Call to Order

- TWC Board
- Chief Elected Officials

Michelle Cassaro, TWC Board Chair
Mayor Thomas McNamara, CEO Chair

2. Roll Call

- TWC Board
- Chief Elected Officials

3. Approval of Meeting Minutes - TWC Board & CEO Action Item (Voice Vote)

- a. TWC Board Meeting Minutes – 12/05/2023
- b. CEO Meeting Minutes – 12/05/2023

Michelle Cassaro, TWC Board Chair
Mayor Thomas McNamara, CEO Chair

4. Approval of the 2024-2028 Regional and Local Plan - TWC Board & CEO Action Item (Voice Vote)

Dr. Gina Caronna, Executive Director

5. Approval of Consent Agenda - TWC Board & CEO Action Item (Voice Vote)

Michelle Cassaro

- a. Approval of Policy Changes
 - i. 100-08 Procurement
 - ii. 200-06 Selective Services
 - iii. 200-07 Personally Identifiable Information
 - iv. 400-03 Medical Data and Information Collection
 - v. 400-07 Needs Related Payments
 - vi. 500-01 Work Based Training
 - vii. 500-02 Incumbent Worker
 - viii. 500-04 Eligible Training Provider Approval

6. Approval of Training Provider/Program Approvals and Re-Approvals - TWC Board & CEO Action Item (Voice Vote)

Chris Oysti

7. Finance

Karen Brown, Finance Committee Chair

- a. **Program Year 2023 Mid-Year Budget Modification - TWC Board & CEO Action Item (Voice Vote)**
- b. Program Year 2022 Audit:
 - i. AUP Report
 - ii. Audit Report
 - iii. Audit Report Letter
 - iv. Audit Significant Risk Letter
- c. Finance Report – January 2024

8. Keynote Address

Sarene Alsharif, MPH, CEO and Co-Founder
Tad More Tailoring and Alterations

9. Board Chair's Remarks

Michelle Cassaro

10. Executive Director's Remarks

Dr. Gina Caronna

11. Member Comments

12. Public Comment

13. Adjournment

*The Workforce Connection Board is an Equal Opportunity Employer/Program.
A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available with 72-hour notice. Additional reasonable accommodations will be made available upon request.*

In accordance with the Illinois Open Meeting Act, The Workforce Connection Board may enter into a meeting session closed to the public to discuss issues identified as appropriate for a closed session.