

The Workforce Connection, Inc.

Policy Title: Eligible Training Provider Approval

Policy Number: 2016-500-04, Change 3

Status: Active

Effective: March 19, 2024

Purpose/Introduction:

To provide Workforce Innovation and Opportunity Act (WIOA) requirements and procedures for Eligible Training Provider(s) (ETP) and Training Programs aligned with high growth/in-demand occupations in targeted industries. This policy outlines requirements for a training provider to be considered for initial and continued eligibility as well as for initial and continued eligibility of its training programs.

The Workforce Connection Inc. (TWC), the Local Workforce Innovation Board (LWIB) for Local Workforce Innovation Area 3 (LWIA3), hereinafter referred to as "TWC Board", has established this local policy to ensure compliance with WIOA policies issued by the Illinois Department of Commerce and Economic Opportunity (DCEO) and by local policies established by TWC Board.

References:

- Illinois workNet WIOA ePolicy Chapter 7, Section 3, 3.1 through 3.11:
 - <https://apps.illinoisworknet.com/WIOAPolicy/Policy/Home>
 - ePolicy 7.3 Training Provider and Training Program Eligibility
 - Attachment A – Requirements for Training Program Eligibility and Continued Eligibility
 - ePolicy 7.3.1 Registered Apprenticeship Programs
 - ePolicy 7.3.2 Initial Eligibility of Training Providers
 - ePolicy 7.3.3 Out-Of-State Eligible Training Providers
 - ePolicy 7.3.4 Continued Eligibility Process for Training Providers
 - ePolicy 7.3.5 Training Provider or Training Program, Change in Information
 - ePolicy 7.3.6 Denial of Revocation of Eligibility of Training Providers
 - ePolicy 7.3.7 Notification and Appeal Procedures for Training Providers
 - ePolicy 7.3.8 Reinstatement on the Training Provider Statewide List
 - ePolicy 7.3.9 Performance Measures for Eligible Training Providers
 - ePolicy 7.3.10 Monitoring and Oversight of Eligible Training Providers
 - ePolicy 7.3.11 Enforcement of Eligible Training Providers Violations
 - TEGL NO. 8-19 WIOA ETP Eligibility
 - TEGL NO. 8-19, Change 1: Clarifications on Registered Apprenticeship Programs and National Registered Apprenticeship Programs as Eligible Training Providers
 - WIOA Notice No. 20-NOT-02 -Eligible Training Provider Reciprocal Agreement
 - WIOA Notice No. 20-NOT-02 –Change 1 - Eligible Training Provider Reciprocal Agreements
 - WIOA Notice No. 20-NOT-08, Change 2-Demand Occupation Training List with Attachments
 - WIOA Notice No. 20-NOT-08, Change 2 Attachment A – Demand Occupations Training List (DOTL) Final Policy Framework and List effective 10-18-2022
 - WIOA Notice No. 20-NOT-08, Change 2 Attachment B – DOTL Form 001 – Demand Occupation Petition Form-Fillable
 - WIOA Notice No. 20-NOT-08, Change 2 Attachment C – DOTL Form 001 – Demand Occupation Petition Form-Instructions

Background:

The Workforce Innovation and Opportunity Act (WIOA) requires all states to establish a procedure for Local Workforce Innovation Boards (LWIBs) to determine eligibility for training programs. Only eligible training providers and their eligible training programs will be included in the state's Eligible Training Provider List (ETPL). The requirements of this policy apply to all organizations providing Training Services to WIOA adults and dislocated workers. Providers of On-the-Job Training, Customized Training, Incumbent Worker Training, Internships, and paid or unpaid Work Experience opportunities, or transitional employment shall not be subject to the requirements of this policy. The WIOA statute and the Final Rule distinguish between Eligible Training Providers (ETPs) and programs of study, as one (1) ETP may provide multiple programs of study for a variety of occupations. Each provider's programs of study are subject to the eligibility requirements in WIOA and the regulations.

The Board has established additional local policy found herein.

Definitions: Illinois workNet WIOA ePolicy Chapter 7, Section 3, 3.1 through 3.11

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Additional Local Policy as Required:

Pursuant to the option provided for in the Illinois workNet WIOA ePolicy referenced herein, The Board has granted authority to a committee of two (2) or more individuals to review providers and programs and to provide conditional approval of initial and continued provider and program eligibility. The Program Review Team will establish a rubric to impartially review the programs. Conditional approval allows the provider and program to be deemed eligible until such a time as The Board can review and approve the determination of eligibility.

Procedures: Illinois workNet WIOA ePolicy Chapter 7, Section 3, 3.1 through 3.11

Action Required: This information must be disseminated to all responsible parties.

Responsible Party: TWC Board and Program Provider Subawardee(s)

Inquiries: Questions regarding any aspect of this policy should be directed to The Workforce Connection, Inc. Executive Director.

Effective Date:

Immediately upon Board approval